



Cambridge City Council

STRATEGY AND RESOURCES SCRUTINY COMMITTEE

To: **Scrutiny Committee Members** - Councillors Pitt (Chair), Cantrill (Vice-Chair), Ashton, Benstead, Boyce, Herbert, Owers and Rosenstiel

Alternates: Councillors Bird and Stuart

Leader of the Council: Councillor Bick

Executive Councillor for Customer Services and Resources:
Councillor Smith

Despatched: Thursday 19 December 2013

Date: Monday, 20 January 2014

Time: 5.00 pm

Venue: Committee Room 1 & 2 - Guildhall

Contact: Glenn Burgess

Direct Dial: 01223 457013

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services before the meeting.

3 MINUTES OF THE PREVIOUS MEETING *(Pages 9 - 36)*

To confirm minutes of the meetings held on 30 September 2013 and 14 October 2013.

4 PUBLIC QUESTIONS

See information below

Items for Decision by the Executive Councillor, Without Debate

These Items will already have received approval in principle from the Executive Councillor. The Executive Councillor will be asked to approve the recommendations as set out in the officer's report. There will be no debate on these items, but members of the Scrutiny Committee and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Items for Debate by the Committee and then Decision by the Executive Councillor

These items will require the Executive Councillor to make a decision after hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below

Decisions of the Leader

Items for debate by the committee and then decision by the Leader of the Council

5 ANNUAL REVIEW OF THE KEY PARTNERSHIPS IN WHICH THE COUNCIL IS INVOLVED (*Pages 37 - 52*)

6 REVIEW OF USE OF THE REGULATION OF INVESTIGATORY POWERS ACT (*Pages 53 - 78*)

Decisions of the Executive Councillor for Customer Services and Resources
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Items for debate by the committee and then decision by the Executive Councillor for Customer Services and Resources.

7 CUSTOMER SERVICES & RESOURCES PORTFOLIO REVENUE AND CAPITAL BUDGETS 2013/14 (REVISED), 2014/15 (ESTIMATE) AND 2015/16 (FORECAST)

Report to follow

Decisions of the Leader

Items for debate by the committee and then decision by the Leader of the Council

8 STRATEGY PORTFOLIO REVENUE AND CAPITAL BUDGETS 2013/14 (REVISED), 2014/15 (ESTIMATE) AND 2015/16 (FORECAST)

Report to follow

9 BUDGET SETTING REPORT FEBRUARY 2014

Report to follow

Decisions of the Executive Councillor for Customer Services and Resources

Items for debate by the committee and then decision by the Executive Councillor for Customer Services and Resources.

10 THE FUTURE DELIVERY OF BUILDING CLEANING SERVICES

Report to follow

11 REVIEW OF LIVING WAGE

Report attached separately

12 COUNCIL TAX REDUCTION SCHEME 2014/15 (Pages 79 - 86)

Background documents available via:

<https://www.cambridge.gov.uk/council-tax-reduction-benefits>

13 IRRECOVERABLE DEBTS FOR WRITE OFF (Pages 87 - 90)

The public is likely to be excluded during any discussion on the confidential appendix by virtue of paragraphs **1, 2 and 3** of Part 1 of Schedule 12A of the Local Government Act 1972.

14 GENERAL DEBTS - BAD DEBTS FOR WRITE-OFF (*Pages 91 - 94*)

The public is likely to be excluded during any discussion on the confidential appendix by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

15 RECORD OF URGENT DECISIONS TAKEN BY THE EXECUTIVE COUNCILLOR FOR CUSTOMER SERVICES AND RESOURCES

To note decisions taken by the Executive Councillor for Customer Services and Resources since the last meeting of the Strategy and Resources Scrutiny Committee.

15a Acquisition of a property

The public is likely to be excluded during any discussion on the attached confidential Report and Record of Decision by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

15b Sale of interest in a property

The public is likely to be excluded during any discussion on the attached confidential Report and Record of Decision by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Information for the Public

Location The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

Public Participation Some meetings may have parts that will be closed to the public, but the reasons for excluding the press and public will be given.

Most meetings have an opportunity for members of the public to ask questions or make statements.

To ask a question or make a statement please notify the Committee Manager (details listed on the front of the agenda) prior to the deadline.

- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting.

Speaking on Planning or Licensing Applications is subject to other rules. Guidance for speaking on these issues can be obtained from Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Further information about speaking at a City Council meeting can be found at;

<https://www.cambridge.gov.uk/speaking-at-committee-meetings>

Cambridge City Council would value your assistance in improving the public speaking process of committee meetings. If you have any feedback please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Filming, recording and photography

The Council is committed to being open and transparent in the way it conducts its decision-making. Recording is permitted at council meetings, which are open to the public. The Council understands that some members of the public attending its meetings may not wish to be recorded. The Chair of the meeting will facilitate by ensuring that any such request not to be recorded is respected by those doing the recording.

Full details of the City Council's protocol on audio/visual recording and photography at meetings can be accessed via:

<http://democracy.cambridge.gov.uk/ecSDDisplay.aspx?NAME=SD1057&ID=1057&RPID=42096147&sch=doc&cat=13203&path=13020%2c13203>

Fire Alarm

In the event of the fire alarm sounding please follow the instructions of Cambridge City Council staff.

Facilities for disabled people

Level access to the Guildhall is via Peas Hill.

A loop system is available in Committee Room 1, Committee Room 2 and the Council Chamber.

Accessible toilets are available on the ground and first floor.

Meeting papers are available in large print and other formats on request prior to the meeting.

For further assistance please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

Queries on reports If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.

General Information Information regarding committees, councilors and the democratic process is available at <http://democracy.cambridge.gov.uk/>